



Minutes for Meeting

Mayor's Committee on Disability Concerns

Wednesday, January 9, 2019

Members Attending:

Frank Barnes, Cathy Borjas, Vera Cheek, Marilyn Dillon, Melanie Elliot, Scott Ellis, Vicky Golightly, Heather Hancock, Jacob Hill, Jason Johnston, Adam Lane, Sidna Madden, Nedra Ruth, Liz Scheffe, Curtis Singleton, Dana Tallon, Christina Tran, Lori Wathen, Emma Woodford

Members Absent:

Dr. Henry Asin, Herb Bailey, Rebecca Budd, Fran Cory, Brittany David, Diana Hubbard, LeeAnn Jenkins, Ronita Jones, Sharron Schaefer, Willis Washington, Pam Wright

Members Excused:

Jackie Haverly, Larry Hopper, Sydney Lane, Jeremy Moses, Zubayr Rahman, James Timberlake, Sandi Webster, Keith Wilkinson, Ken Wyatt

CALL TO ORDER: 8:05 a.m. by Sidna Madden

WELCOME & INTRODUCTIONS:

Guests:

None.

New Members:

None.

APPROVAL OF MINUTES:

Sidna Madden opened discussion of the minutes from the December 2018 meeting. Scott Ellis moved for approval, seconded by Adam Lane, minutes were approved unanimously.

TREASURER'S REPORT:

Dana Tallon, Treasurer.

Beginning balance was \$6945.37.

Income and expenses for the luncheon are still being received and processed, including the poster contest billboards. Income for the month was \$753.59 and expenses were \$172.22.

Ending balance was \$7,526.74, plus the \$5.00 required checking account balance.

Sidna Madden accepted the report on behalf of the Committee.

STANDING SUBCOMMITTEE REPORTS

ADA Special Session Workshop

No Report.

Luncheon – Billboard Update

Dana Tallon and Cathy Borjas reported that they are working on billboard installation for the 2018 Poster Contest and expect them to be up in March or April for 30-days. It will be eight electric billboards for a cost of \$1,500.00. Locations examples include: Sunnyslane and SE 15th, Shields and SW 29th, Highway 66 and Sara Road, Hefner and Western, SW 29th and Kentucky. Note that some billboards face both directions on the road/intersection and will count as two billboards.

Motion to approve the billboard expense by Cathy Borjas, second by Sidna Madden. Passes unanimously.

Awards Committee

Report from Marilyn Dillon, Subcommittee Chair. Updated the lower portion of the member of the year plaque hanging in the Major's Office at a cost of \$103.55. This has been installed. Would like permission to move forward with replacing the upper portion as well.

Motion by Vicky Golightly, second by Cathy Borjas, to spend \$150 to update the upper portion of the Member of the Year plaque. Scott Ellis motioned to amend to spend up to \$200, accepted by Vicky Golightly. Passed unanimously.

Audit Committee

Report from Marilyn Dillon, Subcommittee Chair. The committee is comprised of four individuals and will meet in March or April of 2019 to review 2018 financials and prepare the audit report. For the 2017 calendar year, the Audit Committee consisted of the following individuals: Marilyn Dillon, Cathy Borjas, Jackie Haverly, and Dana Tallon. Dana and Cathy agreed to serve again. Vera Cheek volunteered to be the fourth audit committee member for 2019.

Barrier Free Design

Report from Scott Ellis, Subcommittee Chair. Scott shared information on the Readi for Disaster legislation and a sample support letter to be used as a template for other groups. Scott requested a support letter from the MDCD.

Motion made by Marilyn Dillon, second by Liz Scheffe, that the MDCD prepare and submit a letter of support for the Readi for Disaster legislation. Passed unanimously.

Scott also suggested that the committee members review proposed rules being considered by the State Ethics Commission regarding lobbying and when an individual must register as an official lobbyist with the State.

Outreach

No report.

Emergency Response

No report.

Membership

Report from Jason Johnston, Subcommittee Chair. Jason shared a summary of the membership survey. The major theme among responses was: Create a new member handbook, make assignments to subcommittees and boards/commissions soon after membership confirmed, define expectations, conduct mentoring/orientation, schedule a 'get acquainted' gathering.

Christina Tran has drafted a New Member Handbook and the subcommittee will continue working on it. Melanie Elliott volunteered to co-chair the subcommittee with Jason.

Public Relations

New Subcommittee Chair named in October 2018 – Vicky Golightly. Report by Subcommittee Chair. Vicky plans to meet with Outreach Subcommittee Chair, Herb Bailey, to discuss coordination and activities for next year.

Strategic Planning

Chair absent. Subcommittee Chair, Larry Hopper, provided an email report and action item request to Sidna Madden and Marilyn Dillon for presentation. A date for the 2019 Strategic Planning Day was set. The date will be February 9, 2019, with March 9, 2019 as the alternate/severe weather date. Details on location will be provided via email to the full MDCD.

Ways and Means

Report from Subcommittee Chair, Cathy Borjas. Rebecca Budd has agreed to co-chair the committee and Cathy will be contacting her. A "donate" button is being added to the MDCD website.

NEW BUSINESS:

People First Language.

Lori Wathen shared a handout on People First Language and a brief discussion followed.

Disability Awareness Day

Dana Tallon shared that the event will be held on March 12, 2019 at the Oklahoma State Capitol. EMBARK is partnering with OKDRS to provide a parking lot shuttle between the Jim Thorpe Building Parking Lot and the south entrance to the State Capitol. The shuttle will run a 10-15 loop, will stop only at the two marked stop locations, and should be reserved for individuals with disabilities and their attendants. Dana encouraged everyone to register early for the event and provided paper registration forms for those interested.

Discussion of the MCDC table at the event and the need to have swag/handouts. Marilyn Dillon and Dana Tallon indicated they were working on updates to the MCDC informational flyer, which will be ready for the event.

Motion by Marilyn Dillon to authorize Liz Scheffe to spend up to \$2,000 on two different swag items for the event, second by Dana Tallon. Passed unanimously.

Accessible Documents.

Vicky Golightly reminded everyone that they needed to provide handouts in an accessible format or provide them in an accessible electronic format prior to the meeting.

MCDC Email

Dana Tallon reported no emails were received.

Reports from Boards/Commissions

None Received.

ADJOURN:

A motion to adjourn was made by Jason Johnston, seconded by Marilyn Dillon; the motion passed unanimously for adjournment at 9:28 am

NEXT MEETING

February 13, 2019

8:00 am

St. Luke's United Methodist Church

222 Northwest 15th St, OKC, OK

Upcoming Dates:

2-9-2019 – MCDC Strategic Planning Session (Location TBD)

2-13-2019 – Next MCDC Meeting

3-12-2019 – Disability Awareness Day at the State Capitol