

# Mayor's Committee on Disability Concerns

October 9, 2019 — 8:00am Room 225  
St. Luke's United Methodist Church, 222 Northwest 15th Street, OKC, OK

## REGULAR MEETING MINUTES:

Members in attendance: Sidna Madden, Marilyn Dillon, Dana Tallon, Herb Bailey, Cathy Borjas, Vera Cheek, Heather Hancock-Blackburn, Jacob Hill, Adam Lane, Zubayr Rahman, Nedra Ruth, Sharron Schaefer, Liz Scheffe, James Timberlake, Lori Wathen, Keith Wilkinson, Ken Wyatt

Members excused: Scott Ellis, Brittany David, Frank Barnes, Larry Hopper, Sandra Webster, Emma Woodford

Members unexcused: Dr. Henry Asin, Melanie Elliott, Jackie Haverly, Diana Hubbard, Jeremy Moses, Curtis Singleton

Sidna Madden called the meeting to order at 8:09 am.

Welcome & Introductions – Joy Reardon, Guest

### *1. Action Items:*

#### Approval of Prior Meeting Minutes

Approval of September 2019 Minutes – Email of minutes was not received by all members. Approval vote tabled until the November meeting, Secretary will resend copies to membership.

#### Treasurer's Report

Dana Tallon presented the August and September financial reports. For August, the beginning balance was \$4,572.90 with 0.39 cents interest income and no expenses. For September, the beginning balance was \$4,573.29 with income totaling \$3,367.78 of which, \$3,367.37 was a transfer from PayPal for ADA Session registrations and the remaining 0.41 cents interest income. September had expenses of \$191.88 for website hosting and domain name charges and an ending balance of \$7,941.07 plus the required \$5.00 savings account amount. The report was accepted by Sidna Madden on behalf of the committee.

#### Ad Hoc Committee for By-Law Review

Cathy sent current revisions via email at least 15 days in advance. Cathy briefly reviewed the prior discussions and proposed changes. No additional comments were received and the appropriate quorum for by-law voting was established. Cathy Borjas made a motion to accept all changes and updates to the by-laws as presented, second by Sharron Schaefer, Passed unanimously.

### *2. Reports: Annual Subcommittee Reports*

#### ADA Workshop – Sidna Madden

Sidna recapped planning for the workshop and reported they have 33 attendees registered. Expenses will be \$1,319.80 for lunch catering from Ned's and the speaker is donating his fee to the MCDC. SILC is paying for the speaker's hotel and DRS is paying for the sign-language interpreters.

#### Awards – Marilyn Dillon

No report.

#### Audit – Marilyn Dillon

No report.

#### Luncheon Committee – Dana Tallon/Cathy Borjas

Sidna is meeting with Cox Convention Center on 10/22/19 to determine feasibility for an improved luncheon location. Committee will meet soon after that occurs. At the August meeting, three subcommittees were formed for the luncheon work:

Vendors: Scott, Curtis, Marilyn

ADA Session: Sidna (still need a second person)

Awards/Lunch: Marilyn, Dana, Cathy, Lori (still need at least three additional volunteers)

Cathy Borjas reminded everyone that award nominations can be made all year long and we can simply carry the three nominations from 2019 into next year.

#### Barrier Free Design – Scott Ellis

No Report.

#### Outreach – Herb Bailey

No report.

#### Emergency Response – Ken Wyatt

No report.

#### Membership Review – Melanie Elliot/Vicky Golightly

No report.

#### Public Relations – Zubayr Rahman/Lori Wathen

Lori reported that our Facebook page has 527 people following. People are starting to send her stuff and she is working to keep the content fresh and relevant. The PR committee plans to schedule a meeting in the coming weeks.

#### Strategic Planning – Larry Hopper

We will be reviewing the bucket committees and their effectiveness. Additional discussion on attendance at these meetings and a request to consider having a web conference alternative to boost attendance.

#### Ways and Means – Cathy Borjas

No report. Still need members to volunteer.

### ***3. Other Business:***

#### MCDC Email – Dana Tallon by Sidna Madden

No emails received.

### ***4. New Business:***

Meeting attendance/Meeting date and time: Survey and evaluation of alternate locations is in process.

Discussion on public comment periods at meetings. It was determined that this will be at the end of the meeting. Each guest has three minutes to speak to the committee, although anyone can attend the meetings only MCDC members should be participating in the discussions. Discussion on ground rules for public comment: listen only and thank the individual for their comments, any action or response would come later.

Lori Wathen inquired about which meeting has been chosen to begin the presentations of their programs by committee members about their organization/affiliation. Sidna stated that these would be about five minutes at the end of the meeting, and she will follow-up and schedule these. Lori also suggested that we add announcements of members to the end of our agenda.

### *5. Reports from Members on Boards and Commissions:*

Herb Bailey reported that Mr. Sconzo of Community Action Agency is retiring in December and that they have a new CAA Head Start center.

Ken Wyatt reported that the Riverfront Redevelopment Authority had no new actions on the agenda.

#### **Announcements:**

Liz Scheffe announced that DRS is hosting White Cane Awareness Day on 10-15-2019 from 11am to 2pm at the Downtown Library. At 11:15, they will receive the Governor's Proclamation and hopefully one from the Mayor. Presentations will be followed by a walk around downtown and a trip on the OKC Streetcar. Information to be shared on the MCDC Facebook page.

Adam Lane announced that the United Spinal Association is partnering with other organizations to celebrate the 30<sup>th</sup> anniversary of the ADA with a tentative date of 7-22-2020.

Lori Wathen announced the Oklahoma Caregiver's Conference Lifespan program will be held at MetroTech on 11-13-2019. The event is free and includes a light breakfast and lunch. Details will be shared on the MCDC Facebook page.

James Timberlake announced that the Santa Fe Family Life Center will be hosting the Special Olympics Basketball Regionals on 11-2-2019 from 8-4pm. Details will be shared on the MCDC Facebook page.

### *6. Adjourn: Next MCDC Meeting November 13, 2019*

Marilyn Dillon moved to adjourn/Cathy Borjas seconded. Meeting adjourned at 9:14 am.